

**Introduction**  
**DESCRIPTION OF SERVICES**

<b>Features and Benefits of My Services</b>	<b>Financial Planning</b>	<b>Investment Advisory Services</b>	<b>Wealth Management Services</b>
<b>Define how I will work together with you</b> You will get full disclosure of risks and fees so that by understanding how we work together, you will avoid unpleasant surprises.	One time	Ongoing	Ongoing
<b>Learn about you and your goals and answer your questions</b> I learn about you , your goals and your constraints so we both understand where you are starting from and where you want to be.	One time	Ongoing	Ongoing
<b>Analyze financial planning strategies to help you make informed decisions</b> I evaluate alternative solutions and make specific written recommendations so you can understand how to best achieve your goals.	One time	X	Ongoing
<b>Analyze investment choices and allocation strategies to help you make informed decisions</b> I evaluate investment options and different allocation choices with you so you understand the risks you are about to take and the risks you can expect.	One time	One time	Ongoing
<b>Implement Financial planning strategies that best achieve your goals</b> I help you to implement the written recommendations I present to you, and I consult your other advisors so that we can work toward a coordinated, comprehensive strategy for you.	X	Ongoing	Ongoing
<b>Measure, manage and report to you your progress toward your financial goals</b> Periodic meetings to review progress and to help you stay on track to meet your financial goals.	X	X	Ongoing
<b>Measure, manage and report to you your progress toward your investment goals</b> I will monitor portfolio management accounts on an ongoing basis and will conduct a review at least on a semi-annual basis to ensure the advisory services provided to you are consistent with your stated investment needs and objectives.	X	Ongoing	Ongoing
<b>Annual update of your financial plan to accommodate changes</b> During our comprehensive review, I will answer and questions you have, I integrate new research products, and tax law, and I learn about your updated goals. I do this so that you can continue to make informed decisions and I can update your strategy so that it stays optimized, prudent, low cost and tax efficient.	X	X	Ongoing
<b>Update your investment strategy to accommodate changes</b> During our comprehensive review, I will answer any questions you have, I integrate new research products, and tax law, and I learn about your updated goals. I do this so that you can continue to make informed decisions and I can update your strategy so that it stays optimized, prudent, low cost and tax efficient.	X	Ongoing	Ongoing
<b>Invitations to client education events</b> I am committed to building life long relationships with my clients. These events are designed to keep you informed about financial strategies and trends as well as changes in today's marketplace.	X	Ongoing	Ongoing
<b>Open access via phone/email to discuss personal finance decisions</b> Periodically, issues will arise that require you to bounce ideas off of me. Feel free to pick up the phone or e-mail me at any time.	X	Ongoing	Ongoing